

24 February 2017

Our Ref: Hitchin 03.17  
Your Ref:  
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To: The Members of the Hitchin Committee of North Hertfordshire District Council:

Councillors: Judi Billing (Chairman), Nicola Harris (Vice Chairman), Ian Albert, Allison Ashley, Paul Clark, Elizabeth Dennis, Simon Harwood, Bernard Lovewell, Alan Millard, Frank Radcliffe, Adrian Smith, Martin Stears-Handscomb and R.A.C. Thake

You are invited to attend a meeting of the

## **HITCHIN COMMITTEE**

to be held at

**WESTMILL COMMUNITY CENTRE,  
JOHN BARKER PLACE, HITCHIN**

On

**TUESDAY 7 MARCH 2017**

At

**7.30 p.m.**

**PRECEDED BY TOWN TALK 6.30PM – 7.15PM**

Yours sincerely,



David Miley  
Democratic Services Manager

## AGENDA - PART I

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b>	-
<b>2. MINUTES – 6 DECEMBER 2016</b>	-
<p>To take as read and approve as a true record the Minutes of the Meeting of this Committee held on 6 December 2016.</p>	
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	-
<p>Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.</p>	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b>	-
<p>Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.</p>	
<b>5. HERTFORDSHIRE CONSTABULARY</b>	-
<p>To receive a presentation from Sergeant Oliphant, Hertfordshire Constabulary.</p>	
<b>6. PUBLIC PARTICIPATION</b>	-
<p>To receive presentations and petitions from members of the public including:</p> <ol style="list-style-type: none"><li>1. Petition – Pathway Milestone Road/Beford Road;</li><li>2. Clean Up Hitchin;</li><li>3. The Living Room;</li><li>4. Hitchin Allotment Association.</li></ol>	
<b>7. GRANTS AND COMMUNITY UPDATE</b>	1
<p><b>REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE</b></p> <p>For the Committee to receive an update on activities in Hitchin and a review of budgets and determine grant applications.</p>	

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<p><b>8. SECTION 106 AND UNILATERAL UNDERTAKINGS</b>  <b>REPORT OF THE DEVELOPMENT AND CONSERVATION</b>  <b>MANAGER</b></p> <p>To provide an annual update on the details of the current Section 106 agreements and Unilateral Undertakings within the wards/parishes in the area as at the 9th February 2017 and provide an update on the relevant legislation.</p>	<b>17</b>
<p><b>9. INFORMATION NOTE: NORTH HERTFORDSHIRE MUSEUM AND</b>  <b>COMMUNITY FACILITY AT HITCHIN TOWN HALL</b>  <b>INFORMATION NOTE OF THE HEAD OF LEISURE AND</b>  <b>ENVIRONMENTAL SERVICES</b></p> <p>To receive an information note on the North Hertfordshire Museum and Community facility at Hitchin Town Hall.</p>	<b>57</b>
<p><b>10. INFORMATION NOTE: REPAIRS AND MAINTENANCE OF THE</b>  <b>HITCHIN MUSEUM BUILDING</b>  <b>INFORMATION NOTE OF THE HEAD OF FINANCE,</b>  <b>PERFORMANCE AND ASSET MANAGEMENT</b></p> <p>To receive an information note on repairs and maintenance of the Hitchin Museum Building.</p>	<b>61</b>
<p><b>11. INFORMATION NOTE: UPDATE ON THE DECISIONS REGARDING</b>  <b>THE GREEN SPACE STRATEGY</b></p> <p>To receive an information note on the decisions regarding the Green Space Strategy.</p>	<b>63</b>
<p><b>12. HITCHIN TOWN CENTRE MANAGER</b></p> <p>To receive an oral presentation from the Hitchin Town Centre Manager.</p>	-
<p><b>13. WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS</b></p> <p>To receive any oral reports from Members regarding Ward matters and Outside Organisations.</p>	-
<p><b>14. ITEMS FOR DISCUSSION AT FUTURE MEETINGS</b></p> <p>For the Committee to agree a list of items for consideration at future meetings.</p>	-

**The dates and venues of the meetings of the Hitchin Committee to be held in the Civic Year 2017- 2018 are as follows:**

**Tuesday, 23 May 2017 – Westmill Community Centre, John Barker Place, Hitchin**

**Tuesday, 5 September 2017 – Peter Morrison Hall, Benslow Music School, Benslow Lane, Hitchin**

**Tuesday, 5 December 2017 – Hitchin Bots School, Grammar School Walk, Hitchin**

**Tuesday, 6 March 2018 – Westmill Community Centre. John Barker Place, Hitchin**